

PROFESSIONAL APPLICATION

**PALMER INDEPENDENT SCHOOL DISTRICT**



Kevin Noack  
Superintendent

303 Bulldog Way • P.O. Box 790 • Palmer, Texas 75152  
(972) 449-3389 • FAX (972) 845-2112

Enter your responses in the shaded fields, save as an attachment, and email the completed application to:

**Kevin.noack@palmer-isd.org**

Date: \_\_\_\_\_ Position Sought: \_\_\_\_\_

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Street or P.O. Box: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Social Security #: \_\_\_\_\_ Email: \_\_\_\_\_

Are you presently under contract with another school district?  Yes  No

If yes, name of school district and current position held

Position applying for:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Elementary    | <input type="checkbox"/> Teacher       | <input type="checkbox"/> Speech Therapist          |
| <input type="checkbox"/> Intermediate  | <input type="checkbox"/> Librarian     | <input type="checkbox"/> School Nurse              |
| <input type="checkbox"/> Middle School | <input type="checkbox"/> Counselor     | <input type="checkbox"/> Program Coordinator       |
| <input type="checkbox"/> High School   | <input type="checkbox"/> Diagnostician | <input type="checkbox"/> Instructional Coordinator |

Date Available: \_\_\_\_\_ Have you previously held a position in Palmer ISD?  Yes  No

If yes, position and dates:

Certification:

- |   |  |
|---|--|
| <u>Type</u>   | <u>Area</u>                                  |
| <input type="checkbox"/> None                               | <input type="checkbox"/> Elementary (1-6)    |
| <input type="checkbox"/> Valid Texas                        | <input type="checkbox"/> Elementary (1-8)    |
| <input type="checkbox"/> Valid out-of-state, please specify | <input type="checkbox"/> Middle School (4-8) |
| <input type="checkbox"/> Emergency Permit                   | <input type="checkbox"/> Secondary (6-12)    |
| <input type="checkbox"/> Non-renewable permit               | <input type="checkbox"/> Endorsements        |

## PROFESSIONAL APPLICATION

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Student Teaching Experience(s) (if beginning teacher):

School: Supervising Teacher:

School: Supervising Teacher:

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### TEACHING/ADMINISTRATIVE EXPERIENCE

Please begin with current position.

Dates	School District	Position	Supervisor/Phone #
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### CERTIFICATE AND LICENSE INFORMATION

Type of Certification	Teaching Field	Date Issued	Expiration	State
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# PROFESSIONAL APPLICATION

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## EDUCATIONAL BACKGROUND

Dates	College/University	Major/Minor	Degree	Year Earned	Name Used
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Please state the number of hours, if 12 or more, in the following courses:

English	Foreign Language	Mathematics
Science	Social Studies	Technology

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## REFERENCES

May the following be contacted?  Yes  No

Name	Position	School District/Institution	Phone Number
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Do you have a relative who is a member of the Palmer I.S.D. Board of Trustees?

Yes  No

If Yes, please give name of relative and relationship \_\_\_\_\_

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Have you ever been convicted of a felony?  Yes  No

Have you ever been convicted of a misdemeanor involving illegal conduct with a child?

Yes  No

If yes to either of the above please state the nature of the offense, date of conviction, and the jurisdiction for each conviction.

*I hereby certify that the information in this application is true and correct.*

Signature:

Date:

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**In your own words, explain why you believe you are a good teacher and why you want to teach in the Palmer Independent School District**

**Pre-Employment Affidavit for Applicant**

*For purposes of this affidavit:*

***Adjudication and conviction** refer to a conviction, plea of guilty or no contest (nolo contendere), probation, suspension, or deferred adjudication.*

***Charge** refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.*

***Inappropriate relationship** refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.*

I declare the following:

- o I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- o I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be false. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: \_\_\_\_\_.
- o I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be true. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: \_\_\_\_\_.

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**Declaration of Applicant**

*The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.*

I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Name (First, Middle, Last)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address (Street, City, State, Zip Code)

\_\_\_\_\_  
County

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
County State Date Month Year

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(Signature of Declarant)

*I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.\**

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\*This form will be processed separately and not shared with the hiring manager.

Approved by the Texas Commissioner of Education, October 2017.



## PALMER INDEPENDENT SCHOOL DISTRICT CRIMINAL HISTORY AUTHORIZATION

The Texas Education Code 22.083 authorizes a school district to obtain the criminal history record of every applicant for employment or volunteer service with a school district. Therefore, as a part of your application process, you need to complete the following:

**PLEASE PRINT**

\_\_\_\_\_

Last Name	First Name	Middle Initial	Jr., Sr., etc.
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Social Security Number	Driver's License Number and State Issued	Email address
Birth Date	Sex:    Male    Female	Race:    Black    Hispanic    White/Other

Current Address:

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

For each residence in the last five years, list the city, state, and dates:

City	State	From (mm/yy)	To (mm/yy)	Last name at the time (if different)
City	State	From (mm/yy)	To (mm/yy)	Last name at the time (if different)
City	State	From (mm/yy)	To (mm/yy)	Last name at the time (if different)
City	State	From (mm/yy)	To (mm/yy)	Last name at the time (if different)

Have you ever been convicted of or received deferred adjudication for a criminal offense?      Yes      No  
 If yes, please indicate the month, year, location, and type of each offense.

Location (City and State)	Offense	Last Name	Year	Month
Location (City and State)	Offense	Last Name	Year	Month

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment, but will be used solely for the purpose of obtaining criminal history record information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form will be removed from the application and filed separately in the personnel office.