

Request for Public Information Form

Name: _____ Date: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: H _____ W _____

"Public information" means information that is collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official business by the Board or for the Board and to which the Board has a right of access. {Gov't Code 552.002 (a) and GBA (Legal)}.

Please clearly and concisely describe the information being requested.

Please check: Inspection only Number of copies/sets requested _____

Signature

District person handling request: _____

Date information not readily available will be given to:

Requestor: _____ Fee: _____ (if any)

Identification information (if needed): _____

Request has been:

- Approved
- Disapproved
- Information not available
- Needs ruling from Attorney General

Signing document indicates that you have received the information requested.

Signature

Date

Comments: _____

