

**Minutes of the Board of Trustees Regular Meeting
Palmer Independent School District
Wednesday, December 16, 2009**

Call to order: The regular meeting of the Board of Trustees was called to order by Mike Kahler, President of the Board of Trustees at 6:30 p.m.

The Palmer ISD Board of Trustees met at the Palmer ISD Auxiliary Services Building at 315 W. Jefferson Street, Palmer, TX 75152.

The following Board Members were present: President Mike Kahler, Vice-President Gregg Wolfe, Secretary Christen Vick, Robin Walters, Gary Barnes, Tim Birdwell and Rodney Winn.

The following staff members were present: Kevin Noack, Vikki Connor, Dian Cooper, Brian Warner, Mike Comeaux, Renee Warner, Jay Underwood and Carla Cochrane.

Brian Warner opened the meeting with a prayer and Mike Kahler led the group in the Pledge of Allegiance.

Open Forum: No community participation.

Campus Reports: Each principal gave a report of their activities and previous month.

Curriculum and Instruction Report: Renee Warner gave a report of the 2008-2009 School Report Card. Elementary is paired with Intermediate school, they together are Recognized campuses. The Intermediate received Gold Performance Acknowledgments in the areas of Reading, ELA and Science. The Middle School received a Recognized rating. They received Commended Performance in the areas of Reading, ELA, Writing, Social Studies and Comparable Improvement in Reading, ELA and Mathematics. The High School received a rating of Academically Acceptable and a Gold Performance Acknowledgement for college ready graduates. Palmer High School's completion rate rating was 86.8%.

Highly Qualified Report: Renee Warner reported that all of teachers are 100% Highly Qualified.

School Board Continuing Education Hours: Kevin Noack read the School Board Continuing Education Records of each Board Member for the period of March 1, 2008 through February 28, 2009. Tim Birdwell needs Education Code Update and 5 hours of Tier 3 training. Gary Barnes needs local orientation and Education Code Update, Robin Walters needs Education Code Update and 5 hours of Tier 3 training, Rodney Winn needs Education Code Update, Christen Vick needs Education Code Update, and Gregg Wolfe needs 5 hours of Tier 3 training. Only Mike Kahler is complete in his Continuing Education. Board members have to the end of February 28, 2009 to complete their hours.

Consider and Approve No Outside Food and Drinks Brought into PISD Events: Discussion of people bringing in outside food that takes away from fund raising efforts and also not knowing the contents of sacks and cups. Mr. Noack recommended that the District post signs that no outside food and drinks can be brought in to the PISD events. Motion by Christen Vick, seconded by Tim Birdwell. Motion carries 7-0.

Consider and Approve the Purchase of Computers for Elementary, Intermediate, Middle School and High School: Mr. Noack suggests that the district purchase approximately 113 additional computers due to the age and speed of our computers in our libraries and computer labs. Recommendation by Mr. Noack to purchase computers to accelerate our technology update. Motion by Gary Barnes, seconded by Christen Vick. Motion carries 7-0.

Consider and Approve Campus Improvement Plans: Renee Warner presented the changes from last year's District Improvement Plan. New things in the District plan are: update information for Title

programs, technology updates, Study Island web based program, INOVA, CATCH as a coordinated school health program, parent grade portal, and Alert Now calling system. Vikki Connor presented changes to the Elementary plan: CATCH program, identify and serve students in Title I reading and math, administer ITBS Stanford test in math, additional software support to computer labs in core areas, provide parenting intervention strategies, provide instructional and health services to homeless and migrant students and continue to assure highly qualified teachers through training opportunities. Dian Cooper presented changes to the Intermediate plan: addition of a math intervention teacher, vertical team meetings, visiting other Exemplary schools in our area for ideas, project based instruction, research based projects, highlighting a person in history each day, set goals for higher achievement, Study Island, improve AR access, implementing a bullying program, and collaborating with Middle School on a mentoring program. Brian Warner presented the Middle School updates: restructuring of Title money, CATCH program, replaced TAKS study guides, added BAC program for next year, added Title I math classes, and Math Facts Matters licenses. Mike Comeaux reported the changes to the high school plan: continuing efforts to become a Recognized campus, updated goals, do away with exemption policy in testing and adopt the Optional Flex Year Plan to reward the kids with 10 day early release who take care of business in attendance and grades, update goals of students taking SAT and ACT, Bulldog Salute to recognize students with perfect attendance, expanded awareness of special language programs, and addition of Alert Now and online parent portal. Mr. Noack recommended that the district and campus improvement plans be accepted as presented. Motion by Robin Walters and seconded by Rodney Winn. Motion carried 7-0.

Consider and Approve Dallas Regional Day School Program for the Deaf Shared Services

Arrangement: Recommended by Mr. Noack to approve. Motion by Gregg Wolfe, seconded by Tim Birdwell. Motion carried 7-0.

Consent Agenda: Motion by Gregg Wolfe to approve, seconded by Gary Barnes. Motion carried 7-0.

Superintendent Report: Kevin Noack handed out Superintendent Evaluations to the Board members and asked they be mailed back to Stacy Stone by January 4th for compilation by the January 20, 2009 board meeting. Check out our current web page changes, they are very good.

Consider resignations, assignments, reassignments or other personnel matters: Nurse Joannette Roybal will cover Elementary school 2 days a week and not hire a replacement for Elementary campus. No action required.

Meeting adjourned at 7:27 p.m.

Minutes taken and transcribed by Stacy Stone, Administrative Assistant.

Mike Kahler, President

Christen Vick, Secretary